

**Secretarial Notes**  
**Regional Planning Affiliation (RPA)**  
**Technical Advisory and Policy Board Joint Meeting**

**Date:** Thursday, June 26, 2025  
**Time:** 9:00 a.m.  
**Place:** Zoom

**Technical Advisory Board Members Present:**

**Todd Kinney, (Chair)**  
*Engineer, Clinton County*  
 (proxy Erin George)

**Jayden Scheckel**  
*Engineer, Jackson County*  
 (proxy Don Schwenker)

**Steve Lindner**  
*City of DeWitt*

**Dennis Hart**

**Russell Weber**  
*Engineer, Dubuque County*  
 (proxy Harley Pothoff)

**Tim Vick, (Vice-Chair)**  
*City of Manchester*  
 (proxy Connie Behnken)

**Jason Craft**  
*City of Clinton*  
 (proxy Matt Brooke)

**Randy Zobrist**  
*Clinton MTA Riverbend Transit*

**Rafe Koopman**  
*Delaware County Engineer*  
 (proxy Jeff Madlom)

**Josh Boldt**  
*City of Maquoketa*  
 (proxy Diane Frandsen)

**Gail Kuhle**  
*Regional Transit Authority*  
 (proxy Stacie Scott)

**Mae Hingtgen**  
*ECIA Executive Director*  
 (proxy Holly McPherson)

**Policy Board Members Present:**

**Wayne Kenniker**  
*Dubuque County*  
 (proxy Harley Pothoff)

**Erin George**  
*Clinton County*  
 (proxy Todd Kinney)

**Tom Messerli**  
*City of Maquoketa*  
 (proxy Josh Boldt)

**MaryAnn Knapp**  
*Small Cities, Dubuque County*  
 (proxy Andy Katrichis)

**Hector Torres-Cacho\***  
*IA DOT*

**Don Schwenker**  
*Jackson County*  
 (proxy Jayden Scheckel)

**Connie Behnken**  
*City of Manchester*  
 (proxy Tim Vick)

**Scott Maddasion (Chair)**  
*City of Clinton*  
 (proxy Jason Craft)  
 (proxy Matt Brooke)

**Linda Gaul**  
*Small Cities, Delaware County*  
 (proxy Donna Boss)

**Nin Flagel**  
*Transit Representative (RTA)*

**Jeff Madlom (vice-chair)**  
*Delaware County*  
 (proxy Rafe Koopman)

**Steve Hasenmiller**  
*City of DeWitt*  
 (proxy Steve Lindner)

**Kelley Brown**  
*Small Cities, Jackson County*  
 (proxy vacant)

**Andrew Kida**  
*Small Cities, Clinton County*

**Mae Hingtgen**  
*ECIA Executive Director*  
 (proxy Holly McPherson)

**Others Present: David Veneziano, Zachary Hans**

**Staff Present:**

Chandra Ravada  
*Transportation Director*

Sarah Berning  
*Project Services Manager*

Dan Fox  
*Senior Planner*

Jack Studier  
*Planner*

A quorum was present. \*Non-Voting Advisory Member

## **Call to Order**

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:01 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 9:01 a.m. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, June 26, 2025 Technical Advisory Board and Policy Board joint meeting**

Motion by Lindner, second by Vick from the RPA Technical Advisory Board to approve the agenda for Thursday, June 26, 2025, RPA meeting. The motion passed unanimously.

Motion by Kida, second by Madlom from the RPA Policy Board to approve the agenda for Thursday, June 26, 2025, RPA meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from Thursday May 22, 2025 RPA Technical Advisory Board and Policy Board joint meeting**

Motion by Brooke, second by Lindner from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday May 22, 2025 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Behnken, second by George from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday May 22, 2025 RPA Policy Board meeting. The motion passed unanimously.

## **Review/Approve City of Manchester request to borrow FY 2030 and FY 2031 and program these funds in Federal Fiscal Year 2026-2029 Transportation Improvement Program**

Ravada reminded the board that the board has approved cities to move one year of allocated funds, but if the amount needed exceeds one year, the city will need boards approval. Ravada stated the City of Manchester has a bridge replacement project that needs to be done and needs more funds than they currently have. Therefore, the City of Manchester is requesting to borrow two years of funds.

Koopman asked if funds are given to the City of Manchester, will that take funds from any other projects.

Ravada stated no, the other projects that are already programmed in the TIP will be funded.

Motion by Lindner, second by Weber to recommend approval to the RPA 8 Policy Board the City of Manchester request to borrow FY 2030 and FY 2031 and program these funds in Federal Fiscal Year 2026-2029 Transportation Improvement Program. The motion passed unanimously.

Motion by Madlom, second by Kida to approve the City of Manchester request to borrow FY 2030 and FY 2031 and program these funds in Federal Fiscal Year 2026-2029 Transportation Improvement Program. The motion passed, Behnken abstained.

**Review/Approve Final Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Improvement Program (TIP)**

Motion by Kida, second by Madlom to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:08 a.m.

Ravada stated no major changes. The TAP funding amount changed, RPA received a little more than what was expected. Ravada stated the new balance for TAP funds is \$1,142,502.

Motion by Flagel, second by Madlom to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:12 a.m.

Motion by Kida, second by Lindner to recommend approval to the RPA 8 Policy Board the Final Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by George, second by Flagel to approve the Final Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Approve the release of Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Alternative SET-ASIDE Program (TA SET-ASIDE) applications with changes**

Ravada stated the staff received no applications for the SET-ASIDE program. Ravada stated currently the amount of funds members can receive are \$250,000. Staff are suggesting raising that amount to \$500,000 and releasing applications, in hopes the higher amount has members applying for funds.

Discussion followed.

Motion by Lindner, second by Koopman to recommend to the RPA 8 Policy Board approval of the release of Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Alternative SET-ASIDE Program (TA SET-ASIDE) applications with changes to increase funds to \$500,000. The motion passed unanimously.

Motion by Madlom, second by Knapp to approve the release of Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Alternative SET-ASIDE Program (TA SET-ASIDE) applications with changes to increase funds to \$500,000. The motion passed unanimously.

### **Update on Safe Routes and Streets for All Plan**

Fox stated the plan is getting closer to being finished. Fox then highlighted some topics within the main plan document. Fox went over leadership commitment, goal setting, key issues, implementation strategies and countermeasures.

Discussion followed.

Veneziane and Hans went over the analysis part of the plan, highlighting how they analyzed city intersections and segments and vulnerable road users. Also went over some possible road reconfigurations to consider based on the analysis.

### **Comments from the public**

No comments at this time.

### **Other Business and Announcements**

#### **Small City Representatives**

Ravada informed the board that the bylaws state every two years new small city representatives need to be appointed to the RPA Board. Ravada asked the board members to take this back to their boards and have them nominate small city representatives to the RPA board.

### **Adjournment**

Motion by Kida, second by Weber to adjourn the Thursday, June 26, 2025, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 10:06 a.m.

Motion by Madlom, second by Behnken to adjourn the Thursday, June 26, 2025, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 10:06 a.m.

Respectfully,

Chandra Ravada  
Transportation Director